



સરદાર વલ્લભભાઈ રાષ્ટ્રીય પ્રૌદ્યોગિકી સંસ્થાન, સુરત
SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT
સરદાર વલ્લભભાઈ નેશનલ ઈન્સ્ટીટ્યુટ ઓફ ટેકનોલોજી, સુરત

ડીન (આર એન્ડ સી) કાર્યાલય
Dean (R&C) Office
આવક નં. INWARD No.....
જારી નં. OUTWARD No. 3455
તારીખ Date..... 29-11-24

SVNIT

ડીન કાર્યાલય (અનુસંધાન એવં પરામર્શ)
The Office of the Dean (Research & Consultancy)

Minutes

20th Meeting of Industrial Consultancy and Sponsored Research Board

The Minutes of the 20th Meeting of ICSR Board held on Tuesday, November 19, 2024, at 03:30 pm onwards, at the Institute Conference Room, New Administrative Building, SVNIT, Surat as follows:

The following members were present in the meeting.

Sr. No.	Name of the Members	Designation
1	Prof. (Dr.) Anupam Shukla, Director, SVNIT, Surat	Chairman
2	Prof. Jigisha Parikh, Dean - Research & Consultancy, SVNIT, Surat	Member
3	Prof. R A Christian, Head - Department of Civil Engineering	Member
4	Prof. M A Zaveri, Head - Department of Computer Science and Engineering	Member
5	Prof. M. A. Desai, Head - Department of Chemical Engineering	Member
6	Prof. K. P. Desai, Head - Department of Management Studies	Member
7	Prof. J N Sarvaiya, Head - Department of Electronics Engineering	Member
8	Prof. Suresh Kumar Kailasha, Head - Department of Chemistry	Member
9	Prof. Pranav Darji, Head - Department of Electrical Engineering	Member
10	Prof. Ritu Tiwari, Head - Department of Artificial Intelligence	Member
11	Dr. Jayesh Dodhiya, Head - Department of Mathematics and Humanities	Member
12	Dr. Urvashi Kaushal, Head - Department of Humanities and Social Sciences	Member
13	Dr. Debesh Roy, Head - Department of Physics	Member
14	Dr. Pramod Mathur, Registrar, SVNIT, Surat	Member
15	Prof. Piyush Patel, Asso. Dean (R&C) - IPR, SVNIT, Surat	Member - Secretary
16	Dr. N D Jariwala, Asso. Dean (R&C) - CRP, SVNIT, Surat	Member
17	Dr. Manish Rathod, Asso. Dean (R&C) - SRP, SVNIT, Surat	Member
18	Prof. Ravikant, Dean (Academic)	Invitee
19	Prof. S R Patel, Dean (Student Welfare)	Invitee
20	Prof. V. N. Lad, Professor Incharge (accounts), SVNIT, Surat	Invitee
21	Shree B.P. Sibasankar, Dy. Registrar (Accounts), SVNIT, Surat	Invitee

The following member was unable to attend the meeting due to prior official assignments.

- (1) Prof. A.A. Shaikh, Head-Department of Mechanical Engineering

Piyush Patel
27/11/24

Pratik
27/11/24

The meeting commenced with a warm welcome to all the present members, extended by the Chairman.

Item No.1	To approve the minutes of the 19 th ICSR Board meeting held on 15 th May 2024 at 11.00 am at the Institute Conference Room, New Administrative Building, SVNIT, Surat. (Appendix-A)
Reso. No. 1	The minutes of the 19 th ICSR Board meeting held on 15 th May 2024 at 11.00 am at the Institute Conference Room, New Administrative Building, SVNIT, Surat was circulated to all the members of the ICSR Board, through email. No comments were received from any, of the members, therefore, it was resolved to confirm the minutes placed as Appendix-A
Item No.2	To note and approve the Action Taken on the resolutions adopted in the 19 th ICSR Board meeting held on 15 th May 2024. (Appendix-B)
Reso. No. 2	It was resolved to note and approve the Action Taken on the resolutions adopted by the ICSR Board in its 19 th meeting held on 15 th May 2024 as placed as Appendix-B
Item No.3	<p>To amend and re-recommend the 3rd resolution adopted in the 19th Meeting of ICSR Board held on 15th May 2024 at 11.00 am. The resolution was as under:</p> <p><i>"This item was brought for the discussion and for appropriate resolution due to the Audit Query raised for Undue delay to recover the outstanding amount of Consultancy Fee which ultimately resulted in payment of GST amount from the Institute Fund. The outstanding amount pertains to the invoices issued during the year 2018 and 2021 for which the Institute has already remitted the GST Amount. Considering the gravity of the issue, the present members discussed the matter in depth and it was resolved to recover the amount equal to the GST amount (remitted by the Institute) from the Professional Update Fund (PUF) of the concerned Principal Consultant of the Consultancy Project as a special case. It was also recommended that in such cases where the Principal Consultant (the faculty member) is retired, necessary details be collected and brought to the notice of the authority for necessary action as resolved here in above. "</i></p> <p>It is suggested based on the concerns received from the principal consultants to recover the amount from the Professional Update Fund (PUF) of the Principal Consultant as well as Co-Principal Consultant(s) on a pro rata basis. (Appendix-C)</p>
Reso. No. 3	The Board discussed the matter and resolved that the GST amount remitted by the Institute will be recovered equally from the PUF of Principal and Co-Principal Consultant(s). If Co-Principal Consultant(s) has no PUF balance, then the entire amount will be recovered from the Principal Consultant's PUF.
Item No. 4	To discuss and recommend the Payment of Rs. 5,000/- per month as internship/stipend to the student of SVNIT, Surat and the students of other institutes registered with any department of SVNIT, Surat for the project, dissertation or internship work not less than 01 month and maximum up to 6 months from the Consultancy Project/PUF of the concerned Faculty Member.
Reso. No. 4	<p>The Board discussed the matter in depth and it was resolved that a committee be constituted to frame a policy for this matter. A committee comprising of the following members was proposed:</p> <ol style="list-style-type: none"> 1. Dean (R&C) - Chairperson 2. Dean (Acad)- Member 3. Dean (SW) - Member 4. Head, Department of Civil Engineering - Member 5. Asso. Dean(R&C)-CRP – Member Secretary <p>The committee will Prepare Policy and Procedural documents for offering internship/ stipend to the student of SVNIT, Surat and the students of other institutes. The Committee will submit its recommendations to the Chairman, ICSR Board in due time.</p>

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Item No. 5	To discuss and recommend the amount of Honorarium to External Expert towards the services to be provided in a Consultancy Project.
Reso. No. 5	The Board discussed the matter in depth and it was resolved that a committee be constituted to propose appropriate solution to this matter. The Committee will submit its recommendations to the Chairman, ICSR Board in due time.
Item No. 6	It is observed that the Expenditure Bills for payment are presented at different intervals under the single approval note, which increases the administrative process on each occasion. It is also observed that the approval notes are beyond validity period, being attached (present validity period is 6 months maximum) with the Expenditure Bills. The Board is requested to recommend a suitable resolution.
Reso. No. 6	The Board recommends that all the bills must be submitted together (not piecemeal) for the bill payment on single approval note. The validity period of approval note is maximum six months.
Item No. 7	To discuss and resolve the utilization of the remaining funds available with PI in case funding agency allows to keep it at the Institute for its further utilization. (Appendix-D)
Reso. No. 7	The Board discussed the matter and resolved that the remaining funds will be transferred to the Institute's Internal Revenue Generation (IRG) account.
Item No. 8	<p>Items for noting of the Board:</p> <ol style="list-style-type: none"> (1) Successful organization of Innovative, Design and Entrepreneurship Bootcamp 2024 at the SVPB Guest House during 24 September 2024 to 27 September 2024 with participation of 260 students from various institutes all across India. (2) Memorandum of Understanding (MoU) Signed <ol style="list-style-type: none"> (a) During July 2023 to June 2024 (b) During July 2024 to till date (3) Data related to Intelligent Property Right (IPR) <ol style="list-style-type: none"> (a) April 2023 to March 2024 (b) April 2024 to till date
Reso. No. 8	<p>The Board noted the items presented and resolved that all relevant details be updated on the website.</p> <p>(1) Successful organization of Innovative, Design and Entrepreneurship Bootcamp 2024 at the SVPB Guest House during 24 September 2024 to 27 September 2024 with participation of 260 students from various institutes all across India.</p> <p>The IDE Bootcamp Edition 2, Phase I was conducted simultaneously across 9 locations in India from 23rd September 2024 to 27th September 2024. Among these, SVNIT Surat hosted one of the most dynamic and collaborative phases of this bootcamp. The event was centrally inaugurated by AICTE Chairman Prof. T.G. Sitharam through video conferencing from New Delhi, setting the tone for a week of inspiration, discovery, and breakthrough ideas.</p> <p>IDE Bootcamp 2024 at SVNIT, Surat (in Numbers)</p> <ul style="list-style-type: none"> • Participants:266 • Teams: 97 • Expert Panels: 12 • Speakers:10 • Startups Exhibited:12

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(2) Memorandum of Understanding (MoU) Signed

(a) During July 2023 to June 2024

(b) During July 2024 to till date

SUMMARY OF MEMORANDUM OF UNDERSTANDING	
Duration	No. of MoUs
July 2023- to June 2024	20
July 2024- to 19.11.2024 (till date)	9
Total	29

(3) Data related to Intelligent Property Right (IPR)

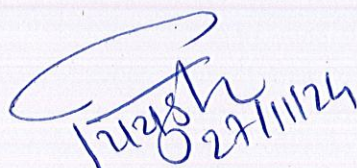
(a) April 2023 to March 2024

(b) April 2024 to till date

Summary of Design Registration			
	Filled	Granted	Total
April 2023- to March 2024	14	12	26
April 2024- to 19.11.2024 (till date)	8	8	16
Total	22	20	42

Summary of Product/Process Patent			
	Filled	Granted	Total
April 2023- to March 2024	32	30	62
April 2024- to 19.11.2024 (till date)	18	15	33
Total	50	45	95

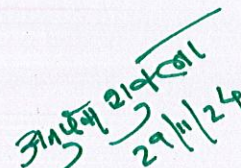
The meeting was ended with a vote of thanks to all the present members by the Chairman for their active participation.


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Asso. Dean (R&C) – IPR
Member-Secretary


27/11/24

Dean (R&C)
Member


27/11/24

Director
Chairman, ICSR Board